



ANNOUNCEMENT # 069375

POST 11/4/09

Special Appointment

Deputy Project Director

Salary Grade 19, Range \$48,398 - \$77,701

Description:

The Maryland State Retirement Agency is seeking an individual to serve as the Deputy Project Director within the Agency's Project Management Office (PMO). This position provides technical staff support in the management of major Information Technology (IT) systems development projects from the original concept through transition of the implemented system to operations and maintenance; ensuring projects remain aligned with agency and statewide standards and IT strategies. The Deputy Director assists the Project Director in day to day activities that include project planning, budget development, procurement, resource allocation, execution, timing, functionality, quality, communication and cost analysis for the Maryland Pension Administration System (MPAS) project. MPAS is a complex multi-phase 8-10 year project to modernize the technologies that support the Agency pension administration business processes. The budget for MPAS Phase One is \$24 Million.

This position will also promote effective project management practices by contractors and staff through consultation, education and quality control. The successful candidate must be able to communicate both orally and in writing with multiple project stakeholders. This position serves at the pleasure of the Executive Director.

Minimum Qualifications:

Education: Possession of a bachelor's degree from an accredited college or university in Computer Science, Business Administration, Computer Information Technology, Management Information Systems or other information technology-related disciplines.

Experience: At least three years of experience in the management of IT related projects.

Preferred Qualifications:

Certification in Project Management; proficiency with Microsoft Office (Word, Excel, Project, Outlook, PowerPoint, and Visio); familiarity with structured Systems Development Life Cycles, IT planning, change management, and project budgeting and control.

This position offers excellent benefits, and a great location in downtown Baltimore near the Metro. Send cover letter, resume or a State Application (MS100) along with your

current salary and a salary history to careers@sra.state.md.us or mail your application to the Maryland State Retirement Agency, Human Resources Division, IT Project Deputy #069375, 120 E. Baltimore Street, Baltimore, Maryland 21202. This position is open until filled, however the first review of resumes will begin on November 18, 2009. You may access a MS100 by visiting website www.dbm.maryland.gov, under Job Seekers or by calling 410-625-5539. "Equal Opportunity Employer"